

Section 3: Learner Status

	Yes	No
I am in receipt of Disability Living Allowance or Personal Independence Payments	<input type="checkbox"/>	<input type="checkbox"/>
I am in receipt of income Support or Universal Credit	<input type="checkbox"/>	<input type="checkbox"/>
I am in care/classed as a 'looked after child' by the Local Authority	<input type="checkbox"/>	<input type="checkbox"/>
I have been in care and am now classed as a 'care leaver'	<input type="checkbox"/>	<input type="checkbox"/>
I am in receipt of Employment Support	<input type="checkbox"/>	<input type="checkbox"/>
I am in receipt of Free School Meals	<input type="checkbox"/>	<input type="checkbox"/>
I am living at home where there is a gross annual household income of between £16,190 and £25,000	<input type="checkbox"/>	<input type="checkbox"/>

Section 4: Household Income – to be completed by parent(s) / carer(s)

	Parent / Carer (1)	Parent / Carer (2)
Please enter names:		
Employment income (please provide latest P60)		
Self-employment income (please provide tax return)		
Income from savings, shares, investments, trusts, dividends, etc. (please provide official evidence)		
Pension income (please provide latest P60)		
Any other household income (please provide evidence)		
Tax Credit (please provide official evidence)		
Child Support Maintenance (please provide evidence)		
Other benefits – please specify		
<i>Evidence must be submitted with the application form – failure to provide evidence will result in the application being declined.</i>		

Section 5: Learner and Parent(s) / Carer(s) Declaration

The declaration below must be signed by all students and by the Parent(s) / Carer(s) if income details have been provided.

I / we certify that the information given is, to the best of my / our knowledge and belief, correct. I / we will inform the Sixth Form Centre of any change in circumstances and I / we understand that money may be claimed back if information provided is known to be false.

I / the student also understand that completion of this application does not guarantee that I will receive the financial support that I have applied for and that any delays caused in providing evidence will delay my application.

I / the student understand that my attendance and attainment will be monitored and if I leave without completing my course, I must repay all or part of the funding awarded to me. I understand that all applications are processed subject to availability of funds and eligibility criteria.

I / the student understand that any bursary payments I receive must be used to support me participate in 16-19 education (e.g. transport, essential educational equipment). I / the student understand that I may be asked to provide proof of my spending.

I / the student understand that I may be asked to return books and / or equipment purchased with Bursary funds. If the application for a Bursary is successful and award may be made weekly for High and Medium Priority.

Payments can only be made to students who have met the following conditions:

- Attend ALL lessons
- Attend the tutor times you are required to each week
- Attend ALL your classed punctually
- Maintain effort scores of an average of 2 on AP checks score no lower than 2 on effort scores

Support is subject to funds being available at the time your application is received and assessed. This is a limited fund and once exhausted no further funding will be available. You should, therefore, be aware that a financial reimbursement for your expenditure is not guaranteed.

Student signature		Date	
Parent(s) / carer(s) signature		Date	

Section 6: Proof of Income / Benefit

To support your application, you must submit evidence to support your claim. Please tick the relevant boxes.

TYPE OF INCOME	EVIDENCE REQUIRED	Tick if supplying
Annual salary	P60 for tax year 2019-2020, or last week of March 2020 payslip or month 12 (March 2020) payslip or Working Tax Credit Award Notice marked 2020-2021	
Income Support	Entitlement / Award letter	
Universal Credit	Entitlement / Award letter	
Job Seekers Allowance	Entitlement / Award letter	
Employment Support Allowance	Entitlement / Award letter	
Incapacity Allowance	Entitlement / Award letter	
Carer's Allowance	Entitlement / Award letter	
Any Other Benefit	Entitlement / Award letter	
Working Tax Credit	Working Tax Credit Award Notice marked 2020-21. Must be for full year and not partial awards (Full Award Notice)	
Child Tax Credit	Child Tax Credit Award Notice marked 2020-21. Must be for full year and not partial awards (Full Award Notice)	
Grant or Bursaries	Relevant paperwork detailing entitlement and amount paid	
Disability Living Allowance and Personal Independence Payments	Entitlement / Award letter	
Any Other Income	Relevant paperwork detailing entitlement and amount paid	